



COMMUNITY WATER CENTER

EL CENTRO COMUNITARIO POR EL AGUA

Title: San Joaquin Valley Community Advocacy Manager

Organization: Community Water Center

Location: Based in Visalia, CA. All candidates for this position must be able to report in-person to a CWC office at least two days per week. Staff are expected to report in-person for work more than two days a week if needed based on job responsibilities.

The Community Water Center (CWC) acts as a catalyst for community-driven water solutions through organizing, education, and advocacy in California. CWC has offices in Visalia, Watsonville and Sacramento, CA. The Center employs four primary strategies in order to accomplish our goals:

- Educate, organize, and build the capacity of low-income communities and communities of color to address local drinking water challenges.
- Support low-income communities and communities of color in the development of drinking water solutions through technical assistance projects.
- Advocate for systemic change to address the root causes of unsafe drinking water in California.
- Serve as a resource for information and center of expertise on community water challenges.

CWC's team is passionate, dynamic, and believes in the cause of water justice and making real change that is driven directly by impacted communities themselves. Our organizing and advocacy work, community collaborations, and organizational culture all reflect a concern for equity, mutual respect, appreciation for diversity, and environmental and social justice.

Position Description

The San Joaquin Valley Community Advocacy Manager position is a regular, full-time, exempt, salary employee position that will be primarily responsible for leading San Joaquin Valley-based community advocacy campaigns, and working collaboratively with CWC's community solutions and policy teams to advance safe drinking water projects and policies. This position will supervise up to four team members who work in and with communities in the Southern San Joaquin Valley to help secure access to safe and affordable drinking water. The Community Advocacy Manager will report to the Executive Director and will work closely with other CWC staff and external partners. All employees at CWC are "at will."

The Ideal Candidate will:

- Be passionate about environmental justice and CWC's mission and vision.
- Enjoy leading and aligning others to achieve CWC's short-term goals and overall mission.
- Effectively collaborate across highly-skilled interdisciplinary teams.
- Incorporate direction and feedback from community partners.
- Be a strong advocate for government accountability.
- Excel at project oversight, staff supervision, and community organizing.

Major Responsibilities

Personnel Management

- Motivate and support others to set and achieve ambitious goals.
- Routinely provide guidance and feedback. Be positive and growth-oriented.
- Set goals and lead internal planning for SJV-based community advocacy.
- Support staff to implement CWC's grassroots community engagement strategies.

Project Management & Team Coordination

- In coordination with CWC's community solutions team, lead the development of advocacy strategies to ensure that drinking water infrastructure projects are community-driven and residents are empowered to make informed decisions during the project development process.
- Help coordinate the development, tracking, and reporting of SJV-based community engagement goals, outcomes, and performance metrics.
- Collaborate with CWC's policy advocacy team to ensure impacted residents' needs are driving policy priorities and residents are advocating directly before decision makers
- Monitor and update community advocacy and organizing strategies to ensure quality and effectiveness.
- Support grant writing and reporting.

Advocacy and Organizing

- Manage and implement community outreach, educating and organizing activities. These efforts include door-to-door and phone outreach, community meetings, and the development of informational materials.
- Identify barriers to safe drinking water and coordinate with community partners, CWC staff, and others as needed to address them.
- Support community partners to grow their leadership and advocacy skills.
- Advocate for community drinking water needs in a variety of settings including local, regional and state government, industry, foundations, NGOs, and others.
- Participate in coalitions to build power and advocate for just and sustainable water policies.
- Support the development of community-focused materials such as handouts, presentations, etc.

General Duties

- Foster an environment that promotes trust and cooperation amongst CWC staff, community members, and affiliate organizations.
- Attend and actively participate in team meetings, strategy development sessions and retreats.
- Support and contribute to internal reporting processes; fundraising efforts and staff retreats.
- Other duties as assigned by your supervisor and other CWC Directors.

Note: Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.

Required Qualifications

- Ability to communicate proficiently in English and Spanish (oral and written)
- 3+ years personnel management experience
- 3+ years community organizing and outreach experience
- 2+ years project management experience
- Strong interpersonal communication skills with sensitivity to audience
- Strong passion for and commitment to social and environmental justice
- Awareness of how differences in class, race, privilege and lived experience shape how individuals and institutions think and act
- Proven ability to work in a collaborative, fast-paced office environment and meet deadlines
- Ability to accept and provide critical feedback – the ideal candidate would value accountability across the organization
- Valid CA drivers license and the ability to drive out of town on highways

Preferred Qualifications

- Experience working in the San Joaquin Valley or familiarity with key environmental justice issues facing the region
- Experience and familiarity with drinking water issues

Starting date: OPEN UNTIL FILLED

Salary scale: \$75,000-\$95,000; based on experience and qualifications.

To apply: Email your resume and cover letter to careers@communitywatercenter.org and note (title) position - [your name] in the subject line.

Benefits: We offer a comprehensive compensation and benefits package which includes: medical, dental, vision, and life insurance; retirement contributions; generous vacation, family

and sick leave and holiday policies; hybrid (remote and in-person) work location policy; work from home reimbursements; flex-time; professional development opportunities and more. (Benefits guidelines and eligibility vary based on tenure and employment status, among other factors.)

Community Water Center is a 501(c)(3) organization. As such employees may be able to participate in the Federal Public Service Loan Forgiveness Program.

Vaccination Policy: To ensure the health and safety of staff, community partners, and other stakeholders we interact with, CWC requires employees to be fully vaccinated against COVID-19 as a condition of employment, unless a medical or religious accommodation is approved before the first day of employment. As such, newly hired employees will be required to provide proof of their COVID-19 vaccination. Fully vaccinated against COVID-19 means that an individual is at least two weeks past their final dose of an authorized COVID-19 vaccine regimen.

Community Water Center is committed to providing equal opportunity to qualified job applicants and employees and does not discriminate on the basis of race, religious creed, color, national origin, ancestry, physical disability (including pregnancy), mental disability, medical condition, marital status, sex, age, gender, sexual orientation, citizenship, military service status or any other characteristic protected by applicable federal, state or local law.

To learn more about the Community Water Center, visit our website at www.communitywatercenter.org